



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AND RESCUE AUTHORITY**

**MINUTES**

of the of the Annual General Meeting of the Authority held on **28 May 2010** at Fire and Rescue Service Headquarters, Bestwood Lodge, Arnold, Nottingham from 11.00 am to 11.51 am.

**Membership**

- Councillor Bobo
- Councillor S Carroll
- Councillor B Cooper
- ^ Councillor B Cross
- Councillor V Dobson
- Councillor S Fielding
- Councillor A Foster
- Councillor P Griggs
- Councillor B Grocock
- Councillor J Hemsall
- Councillor H James
- Councillor K Longdon
- Councillor T Pettengell
- Councillor D Pulk
- ^ Councillor K Rigby
- Councillor T Spencer
- Councillor G Wheeler
- Councillor M Wood

Members absent are marked ^

**1 MEMBERSHIP OF THE AUTHORITY**

**RESOLVED**

- (1) **that it be noted that Councillor Carroll had been appointed to the Authority in place of Councillor Rostance and Councillor Dobson had been appointed to the Authority in place of Councillor Sykes;**
- (2) **that the thanks of the Chair and Authority be recorded and the contribution and hard work of Councillors Rostance and Sykes during their time on the Authority be acknowledged.**

## **2 APPOINTMENT OF CHAIR**

**RESOLVED** that, with the Vice-Chair placing the casting vote, Councillor Pulk be appointed Chair of the Authority for the municipal year 2010/11.

## **3 APPOINTMENT OF VICE-CHAIR**

**RESOLVED** that, with the Chair placing the casting vote, Councillor Wood be appointed Vice-Chair.

## **4 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Cross and Rigby.

## **5 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

## **6 MINUTES**

**RESOLVED** that the minutes of the last meeting held on 19 February 2010, copies of which had been circulated, be confirmed and signed by the Chair.

## **7 CHAIR'S ANNOUNCEMENTS**

The Chair informed the Authority that he had received a personal audience with Princess Anne on HMS Belfast as a result of his work with the Firefighter's Charity.

Congratulations were passed to:

- Councillor Griggs for her City Council appointment as Sheriff of Nottingham;
- Councillor Grocock for his appointment as Lord Mayor of Nottingham City Council;
- Councillor Pettengell for his appointment as Chair of Nottinghamshire County Council, especially as he had named the Fire Fighter's Charity as the Chair's chosen charity.

It was hoped that with three such high profile members of the Authority, the profile of the Service would be raised.

The Chair had attended a meeting of the Safer Nottingham Board which had discussed the initiative 'Arrow' which aimed to improve police performance. During the event, a Police Officer informed Councillor Pulk of the praise worthy fire prevention and safety work being undertaken by firefighter Richard Cropley who was based at Ashfield Station. The Chief Fire Officer was to send a letter of acknowledgment to Mr Cropley.

The Chair had visited the Regional Control Centre and work continued with the Regional Management Board, including work streams on the Regional Control Centre and Work Force Development.

Councillor Carroll had accompanied the Chair during visits to Highfield and Ashfield stations. Councillors were encouraged to visit and attend events at stations. If they did not have contact names for officers at the stations then councillors could contact the Chief Fire Officer's Personal Assistant who would provide the information.

The Chair had attended the annual memorial service at the National Arboretum in Staffordshire where a monolith was inscribed with all the names of firefighters who had lost their lives in service since the Second World War.

A 'passing-out' parade had taken place at Ollerton and was attended by Councillors Wheeler and the Chair who found it interesting and encouraging, especially as it was said that the results of the officers were particularly impressive and two of the ten officers were women.

It was noted that Bob Neill MP had been appointed as the new Fire Minister.

Financial restrictions and a cut of 5-10% were predicted to affect the Authority, particularly as an effect of the freeze in council tax and the requirement to publish any spending of £500 and above. Collaborative working would be required to ensure that front-line services were not affected.

Finally the Chair informed the Authority of a 'ladies' driving challenge' event which was to be held on 12 September 2010 at Newark Showground in aid of the Firefighters Charity, and encouraged councillors to promote the event and, where appropriate, become involved.

## **8 APPOINTMENTS TO COMMITTEES AND DATES OF MEETINGS**

Consideration was given to a report of the Clerk, copies of which had been circulated, noting the appointments to the Authority, requesting nominations to committees and boards, including Chairs, seeking confirmation of dates of meetings.

### **RESOLVED**

- (1) that the membership of the Authority for the municipal year 2010/11 be noted as follows:-**

#### **City Council appointments**

**Councillor A Foster  
Councillor P Griggs  
Councillor B Grocock  
Councillor H James  
Councillor T Spencer  
Councillor M Wood**

#### **County Council appointments:**

**Councillor V Bobo  
Councillor S Carroll  
Councillor B Cooper  
Councillor B Cross  
Councillor V Dobson  
Councillor S Fielding  
Councillor J Hemsall  
Councillor K Longdon  
Councillor T Pettengell  
Councillor D Pulk**

**Councillor K Rigby  
Councillor K Rostance  
Councillor G Wheeler**

- (2) (a) that the following membership appointments to Committees and Boards, and the appointment of Chairs, be approved:-**

**Policy and Strategy Committee**

**Councillor D Pulk (Chair)  
Councillor B Cooper  
Councillor B Cross  
Councillor A Foster  
Councillor T Pettengell  
Councillor M Wood**

**Performance and Monitoring Committee**

**Councillor G Wheeler (Chair)  
Councillor S Carroll  
Councillor V Dobson  
Councillor H James  
Councillor K Rigby**

**Human Resources Committee**

**Councillor A Foster (Chair)  
Councillor S Carroll  
Councillor B Grocock  
Councillor T Spencer  
Councillor G Wheeler**

**Community Safety Committee**

**Councillor S Fielding (Chair)  
Councillor B Cooper  
Councillor B Grocock  
Councillor J Hempsall  
Councillor K Longdon**

**Finance and Resources Committee**

**Councillor P Griggs (Chair)  
Councillor V Bobo  
Councillor A Foster  
Councillor T Pettengell  
Councillor M Wood**

**Personnel Committee**

**Councillor V Dobson (Chair)  
Councillor V Bobo  
Councillor S Carroll**

**Councillor S Fielding  
Councillor A Foster  
Councillor B Grocock  
Councillor T Spencer**

**Appointments Committee**

**Councillor D Pulk (Chair)  
Councillor B Cross  
Councillor J Hemsall  
Councillor T Pettengell  
Councillor K Rigby  
Councillor M Wood**

**Standards Committee**

**Independent Chair – Mrs B Denby  
Independent Member – Mr A Street  
Councillor B Cross  
Councillor B Cooper  
Councillor A Foster  
Councillor H James**

**Strategic Equalities Board**

**Councillor D Pulk (Chair)  
Councillor B Cooper  
Councillor Foster  
Councillor P Griggs  
Councillor Hemsall**

- (b) that subject to alteration by the Chair of each committee, the following dates of Committees be approved:

**Nottinghamshire and City of Nottingham Fire and Rescue Authority (10.30 am)**

**25 June 2010  
17 September 2010  
17 December 2010  
25 February 2011**

**AGM 27 May 2011**

**Facilities will be made available for all Groups to hold pre meetings at 9.45am prior to full Authority meetings.**

**Policy and Strategy Committee (10.00 am)**

**30 July 2010  
29 October 2010  
4 February 2011  
29 April 2011**

**Performance Monitoring Committee (10.00 am)**

2 July 2010  
1 October 2010  
7 January 2011  
25 March 2011

**Human Resources Committee (10.00 am)**

23 July 2010  
22 October 2010  
28 January 2011  
15 April 2011

**Community Safety Committee (10.00 am)**

16 July 2010  
8 October 2010  
21 January 2011  
8 April 2011

**Finance and Resources Committee (10.00 am)**

9 July 2010  
15 October 2010  
14 January 2011  
1 April 2011

**The Personnel Committee will meet as required;**

**The Standards Committee was to meet at the rising of the Fire and Rescue Authority meeting on 17 September 2010 or otherwise as required;**

**Appointments Committee was to meet as required;**

**The Best Value Review Board was to meet as required;**

**The Strategic Equalities Board was to meet quarterly.**

- (c) that, in normal circumstances, all meetings of the Authority and its committees be held at Fire and Rescue Service Headquarters, Bestwood Lodge, Nottingham;**
- (d) that Ms Beverley Denby be appointed as an independent member and Chair of the Standards Committee for the municipal year 2010/11.**

## **9 TREASURY MANAGEMENT STRATEGY 2010-2011**

Consideration was given to a report of the Treasurer, copies of which had been circulated.

### **RESOLVED**

- (1) that the CIPFA Treasury Management in the Public Services Code of Practice and Cross-Sectoral Guidance Notes 2009, which included the creation and maintenance of a treasury management policy statement and suitable treasury management practices, be adopted;**
- (2) that the Treasury Management Policy Statement, as set out in appendix A of the report, be adopted;**
- (3) that the Treasury Management Strategy for 2010/11, as set out in the report, be approved.**

## **10 PROPOSAL TO FORMALLY RECOGNISE THE ASSOCIATION OF PRINCIPAL FIRE OFFICERS**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

**RESOLVED that the formal recognition of the Association of Principal Fire Officers be approved, it being noted that there were no financial implications other than the provision of reasonable time-off to undertake trade union activities.**

## **11 COMMITTEE OUTCOMES**

Consideration was given to reports of the Chairs of the following committees, copies of which, including minutes of those meetings, had been circulated:

- (a) Performance Monitoring Committee
- (b) Finance and Resources Committee
- (c) Community Safety Committee
- (d) Human Resources Committee

**RESOLVED that the reports be noted.**

## **12 STRATEGIC EQUALITIES BOARD OUTCOMES**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing members of the business and actions of the Strategic Equalities Board.

**RESOLVED that the report be noted.**